

## Grant Application Requirements

1. Foundations Community Partnership (FCP) accepts online applications through its FOUNDANT platform for the following grants: **Bucks Innovation and Improvement (BIIG), Capital Improvement, Emergency Action, Nonprofit Growth, Partnership in Youth Services (PYS), and Target Funding.**

For **BIIG, Capital Improvement, Emergency Action, Nonprofit Growth, and Target Funding** there is a “Letter of Inquiry” (LOI) that must be completed online before the full application is available. For BIIG and Capital Improvement grants, following submission of the LOI, FCP asks all applicants to view a brief due diligence video and may contact select ones if there are specific questions about the LOI.

Emergency Action, Nonprofit Growth, and Target Funding LOIs, FCP will contact organizations if needed, and applicants will be notified when the full application is available for completion.

There is no LOI stage for PYS grants. Applicants access the full application directly. Target Funding has specific eligibility criteria and a different application process, so please [click here](#) to review.

2. Grants are awarded only to non-profit organizations supporting the behavioral health and human service needs of children, young adults, and families in Bucks County, Pa.

FCP does not fund the following:

- Organizations not exempt under Section 501(c)(3), charitable organizations, and Section 170(c)(1), government entities, of the Internal Revenue Code
- Organizations not classified in Section 509(a)(1) or 509(a)(2) of the Internal Revenue Code
  - *Organizations described in section 509(a)(1) receive substantial financial support from contributions made by other publicly supported organizations, governmental units, the general public or a combination of such sources. By contrast, organizations described in section 509(a)(2) are publicly supported organizations that receive more than one-third of their financial support from contributions, membership fees and gross receipts from activities related to their exempt functions, and no more than one-third of their financial support from gross investment income.*
- Advertising publications
- Deficit financing/ debt reduction
- Individuals
- Political causes, candidates, organizations, or campaigns
- Religious activities
- Stand-alone research
- Unregistered or unqualified pass-through/umbrella organizations

- *The principle of a nonprofit pass-through/umbrella agreement is to have an established nonprofit with a 501(c)(3) exemption cover applicant with its status. Doing so requires the established charity and the applicant to have a legal relationship that meets IRS standards.*
3. [Click here](#) to verify grant deadlines.
  4. All applicants must identify the number of Bucks County residents served and highlight the connection to behavioral health and human service activities as outlined in the “[Community Mental Health](#)” concept in their application. Further, applicants must provide measurable goals and expected outcomes at the conclusion of the grant period (think S.M.A.R.T. Goals: Specific, Measurable, Attainable, Relevant, and Time-Bound).
  5. The project budget must account for the requested grant funds in detail. There are no restrictions on how to allocate the requested funds, i.e. capital, programmatic, and/or personnel.

#### *First-Time Applicants*

6. FCP invites all first-time applicants to an initial “get-to-know-you” meeting before an application can proceed.
7. First-time grantees must complete a full grant cycle, including submitting the application and interim/final report, before becoming eligible to apply for another grant.

#### *Multiple Grants & Services*

8. Organizations may only receive one grant of each type in a 12-month period. For example, an organization receiving a Capital Improvement Grant, must wait 12 months before being eligible to receive another. Organizations may re-apply, within 12 months for each type of grant if an application was not approved.
9. Organizations may apply for different types of grants or services within a 12-month period. For example, an organization may receive a PYS Grant, serve as a host agency for the Summer Youth Corps program, and receive a BIIG and Capital Grant within the same 12-month period.

For more information about FCP’s grant application requirements, visit [www.fcpartnership.org](http://www.fcpartnership.org) or contact (267) 247-5584 / [info@fcpartnership.org](mailto:info@fcpartnership.org).